

**FME Annual General Meeting 2012**  
**British Computer Society**  
**5 Southampton Street, London, UK,**  
**16 February 2012**

**Agenda**

Time of the meeting: 14:00 – 17:00 hrs.

1. Welcome and agree upon agenda (Chair)
2. Minutes of the previous meeting and review of actions (Secretary)
3. Annual report for 2011 (Secretary)
4. Financial report for 2011 (Treasurer)
5. Report by the Independent Financial Examiners (Treasurer)
6. Elections (Chair)
  - a. One board member (secretary), to serve until the 2015 AGM
  - b. One Independent Financial Examiner for 2012 and 2013
7. Plan for 2012 (Chair)
8. Budget for 2012, including sponsorships (Treasurer)
9. Symposia (S. Gnesi)
  - a. Final report on FM'11
  - b. Status report on FM'12
  - c. Plans for FM'14
10. Report on small projects (Secretary/Treasurer)
11. FME Education Subgroup (J.N. Oliveira)
12. FME web site/Electronic publications (B. Aichernig)
13. Date and place of next meeting (Secretary)
14. Other business (Chair): The Chairman welcomes prior notification of any major items of Other Business so that time can be properly allocated to them.

## **Summary of open actions**

- Action 49/7: Marcel Verhoef and Bernhard Aichernig to determine what material to transfer from the ForTIA web site to the FME web site and to carry out the transfer.
- Action 49/8: John Fitzgerald to report on the progress of establishing FME awards.
- Action 51/1: Lars-Henrik Eriksson to review the membership list and make a suggestion on how to handle membership in the future.
- Action 51/5: John Fitzgerald and Alessandro Fantechi to negotiate with FMICS about future collaboration.
- Action 52/1: Nico Plat to organise a FM themed contribution (workshop) at ICSE 2012.
- Action 52/2: John Fitzgerald to investigate coordination of FM conferences.
- Action 52/3: Lars-Henrik Eriksson and Bernhard Aichernig to prepare a discussion note on services to FME members.
- Action 53/1: Lars-Henrik Eriksson to plan a recruitment campaign.

## **Notes**

Notes on agenda item 6a: The term of Lars-Henrik Eriksson expires. Both accept re-election for another term. Any other FME member who wants to offer herself as candidate for the board, please inform the Chairman, John Fitzgerald ([john.fitzgerald@newcastle.ac.uk](mailto:john.fitzgerald@newcastle.ac.uk)).

Note on agenda item 6b: The new Examiner shall check the financial statement of FME for the fiscal years 2012 and 2013 and he or she reports directly to the membership at the AGM (in writing, no physical presence is required, although preferred). The task involves checking the account sheets against the report provided by the Treasurer and usually requires only a few hours of work per year. Candidates who are interested to take this position please inform the Secretary, Lars-Henrik Eriksson ([lhe@it.uu.se](mailto:lhe@it.uu.se)). Candidates must be members of FME.