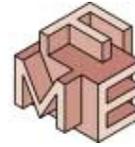


# Formal Methods Europe

## A Guide to FME Sponsorship



### ***Introduction***

Formal Methods Europe (FME) is a society for promoting and supporting the use of formal methods for computer systems development. The organisation is not allied to any larger body and its members come from different industrial, academic and government bodies. Its activities are by no means restricted to Europe. The prestigious “FM” symposia are organised through FME and a major recent development has been the establishment of ForTIA, the first Formal Techniques Industry Association, with corporate members from across the globe.

Aside from the FM Symposia, FME provides financial and other forms of support, for activities that further the society’s aims. Recent activities supported include keynote lectures by Jean-Raymond Abrial, at ZB2003; Jim Woodcock (Kent) at the Sixth Brazilian Workshop on Formal Methods, Dines Bjørner (TU Denmark) at Thomas Masaryk Univ., Brno and Czech Technical Univ., Prague., Tom Ball (Microsoft) at IFM 2004, Kent, UK, John Rushby (SRI) at ICFEM 2005, Manchester, UK and David Parnas at IFM 2005, Eindhoven, NL. Other events supported include the First International Workshop on the Teaching of Formal Methods, Gent, 2004, organised through the FME subgroup on Education and the Industry Day events organised by ForTIA.

### ***Making a Proposal***

FME’s governing board considers proposals for financial support. The process is informal. An application can be made by email to [board@fmeurope.org](mailto:board@fmeurope.org) and should contain the following:

1. A description of the purpose for which sponsorship is requested. FME likes to sponsor particular activities, participants or speakers to which its name can be attached. Examples:
  - travel funding for a distinguished keynote speaker, advertised as "The FME Lecture" or similar.
  - bursaries for selected participants in workshops, e.g. students from countries with infant formal methods communities
  - an exhibition of tools
  - special projects resulting in e.g. a product or tool related to formal methods.
2. The amount requested. As a guide, we usually provide about Eur 500 for a keynote speaker on the same continent; about Eur 1000 for a keynote speaker travelling intercontinental. Larger amounts are considered for special activities. It is advisable to break any large amount requested into separate smaller amounts, allocated to particular activities. This allows partial sponsorship if the full request can not be met.
3. A full budget, including all sources of sponsorship and expected participant numbers.
4. The Call for Papers, OC and PC Chairs and PC members if the proposal relates to a conference or workshop.

5. An indication of whether this is a one-shot affair or whether it may be a first in a series.
6. How FME's objectives will be furthered by the activity. The objectives of the association as listed under Article 2 of the statutes (see the Appendix).  
Full contact details, including the responsible person and details of any bank accounts to which funds should be transferred if the proposal is accepted Specifically we need:
  - + The name of the account holder,
  - + The address of the account holder,
  - + The name of the bank,
  - + The name of the agency,
  - + The address of the agency,
  - + The account number,
  - + The BIC code of the bank,
  - + The IBAN of the bank.

### ***Considering the proposal***

Proposals are considered three times a year: on April 30, August 31 and December 31. The board will usually decide two weeks after the closing date. FME's financial year runs January – December. Early proposal is advised.

### ***Important Notes***

Only the FME Board is authorised to spend FME's money and no-one except the members of the board can give any undertaking on behalf of FME.

The Board may refer a request for sponsorship to others for an opinion. The board will usually contact a proposer with any questions or points requiring clarification before a decision is made. The board may not be able to offer the full amount requested.

FME's Board is accountable to its members through an auditing process. As a result, the following conditions apply to sponsored events:

- FME will only refund *after* the event has taken place,
- FME will only refund *after* it has received some lightweight proof that the event has taken place and that the sponsorship has been acknowledged, e.g. that the FME branding was made visible on the program
- FME will need (photocopies) of tickets and receipts,
- FME can only refund in Euros.

### ***Enquiries***

Please contact any member of the FME Board ([board@fmeurope.org](mailto:board@fmeurope.org)).

## **Appendix**

Article 2 of the FME Statutes gives the society's objectives:

*"1. The object of the association shall be:*

- to stimulate the use of formal methods by European industry.*
- to promote international co-operation among researchers and users of formal methods, with the object: to exchange ideas, to identify common interests and to make links between research and areas of application.*

*2. It tries to achieve this object by:*

*co-ordinating, initiating and supporting conferences, workshops and training courses in the field of formal methods;*

- giving security for the benefit of third parties;*
- disseminating information about experiences, tools, projects, standards, research, publications and conferences via newsletters, books, publications in the press, publications via the worldwide computer network (WEB) and a programme of meetings;*
- co-operating with all appropriate (government) institutions working in the field of formal methods, including the European commission;*
- and furthermore by all other legal means.*

*3. The association defines a formal method as "a technology for software engineering that uses a mathematical notation and that has a solid mathematical foundation". The association will interpret this broadly with the intention to include all methods by which computer systems (hardware and software) can be developed with precision and strictness.*

*4. The membership of the association shall be open to present and future users of formal methods and to other interested persons and legal persons. The members will be requested to give brief particulars of their involvement with formal methods (if present) so that the association may assess the level of knowledge and use of formal methods.*

The full statutes can be found in Dutch and English at [www.fmeurope.org](http://www.fmeurope.org).