Present at the meeting were:

- Bernhard Aichernig [TU Graz]
- Kamel Barkaoui [CNAM]
- Béatrice Bérard [LIP6-CNRS & U. Pierre et Marie Curie]
- Christine Choppy [U. Paris 13]
- David Delahaye [CNAM]
- Lars-Henrik Eriksson (Secretary) [Uppsala U.]
- Alessandro Fantechi [U. di Firenze]
- Abderrahmane Feliachi [U. Paris-Sud]
- John Fitzgerald (Chairman) [Newcastle U.]
- Marie-Claude Gaudel [U. Paris-Sud]
- Stefania Gnesi [ISTI-CNR]
- Hanna Klaudel [U. Évry]
- Dino Mandrioli [Politecnico di Milano]
- Nihal Pekergin [U. Paris-Est Créteil]
- Isabelle Perseil [INSERM]
- Laure Petrucci [U. Paris 13]
- Nico Plat [West Consulting BV]
- Matteo Rossi [Politecnico di Milano]
- Tayssir Touli [LIAFA-CNRS & U. Paris 7]
- Nicolas Treves [CNAM]
- Marcel Verhoef (Treasurer) [Chess BV]
- Benjamin Werner [Ecole Polytechnique]

Apologies had been received from: Dines Bjørner, Eerke Boiten, Manfred Broy, Stefan Gruner, Randolph Johnson, Peter Gorm Larsen, Kees Pronk, Bruce W Watson.

1 Welcome and agree upon agenda
John Fitzgerald welcomed the members present. He thanked Kamel Barkaoui and the CNAM for hosting the meeting. The agenda was agreed upon.

2 Minutes of the previous meeting and review of actions
The minutes of the Limerick meeting were approved.

Action 49/6: Lars-Henrik Eriksson and Marcel Verhoef to wind down ForTIA.
Done, action closed.

Action 49/7: Marcel Verhoef and Bernhard Aichernig to determine what material to transfer from the ForTIA web site to the FME web site and to carry out the transfer.
Relevant material saved from the ForTIA web site, but not yet put on the FME site. Action continues.

Action 49/8: John Fitzgerald to report on the progress of establishing FME awards.
John to make a suggestion and budget. Action continues.

Action 51/1: Lars-Henrik Eriksson to review the membership list and make a suggestion on how to handle membership in the future.
In progress. Action continues.
Action 51/2: Nico Plat to provide a short report on opportunities to organise a FM themed contribution to future ICSEs.
Done, action closed.

New action 52/1: Nico Plat to organise a FM themed contribution (workshop) at ICSE 2012.

Action 51/3: Marcel Verhoef to change to format of future budgets to make the financial goals more explicit.
Done, action closed.

Action 51/4: Bernhard Aichernig to investigate a FME presence on Linkedin (not Facebook).
A FME group has been created by Jonathan Bowen, action closed.

Action 51/5: John Fitzgerald and Alessandro Fantechi to negotiate with FMICS about future collaboration.
FME and FMICS intends – without obligation – to organise a common event each year. Action continues. Secretary to chase John and Alessandro.

3 Annual report for 2010
Lars-Henrik Eriksson presented the annual report of the board for 2010 (attached to the minutes). The meeting approved the report after adding an item about the FACS/FME evening seminar.

4 Financial report for 2010
Marcel Verhoef presented the financial report for 2010 (attached to the minutes). The meeting approved the report nem con.

5 Report by the Independent Financial Examiners
The independent financial examiners (Alessandro Fantechi and Daniel Zimmerman) had individually checked the FME accounts and found no irregularities. The meeting discharged the Treasurer from his responsibilities during this period. John thanked the Treasurer and the independent financial examiners for their work.

6 Elections
a) One board member (chair), to serve until the 2014 AGM. In accordance with FME statutes, John Fitzgerald (chair) stepped down as Board member. He had indicated his willingness to serve a further term. There were no other candidates to take his position. Therefore John was reelected unopposed and enthusiastically. John stated that he will not stand for reelection in 2014. Everyone is encouraged to suggest a successor.

b) One board member, to serve until the 2014 AGM. In accordance with FME statutes, Stefania Gnesi stepped down as Board member. She had indicated his willingness to serve a further term. There were no other candidates to take his position. Therefore Stefania was reelected unopposed and enthusiastically.

c) One Independent Financial Examiner for 2011 and 2012. According to FME statutes, Daniel Zimmerman can not serve another term as independent financial examiner. The meeting expressed its thanks for his service. Marie-Claude Gaudel expressed interest in taking this role. She was elected nem con.

7 Plan for 2011
John Fitzgerald presented the plans by the Board for 2011 (attached to the minutes). The meeting approved the plans.

New action 52/2: John Fitzgerald to investigate coordination of FM conferences.
8 Budget for 2011
Marcel Verhoef presented the budget for 2011 (attached to the minutes). The meeting approved the budget.

9 Symposia
a) Status report on FM'11. Mike Hinchey, general chair of FM'11, reported on the current state of planning.
b) Status report on FM'12. Béatrice Bérard, general co-chair of FM'12, reported on the current state of planning. All responsible persons and organisational committees are in place, except for the (non-chair) members of the PC. Contract discussions between FME and the CNAM are in progress. There are plans to co-locate the 4th UTP Symposium with FM'12.

10 Sponsorships
Marcel Verhoef presented the current sponsorship situation. Granted sponsorships for 2011 so fare are: SAFECOMP for the FME invited talk by Gerald Holzmann and AVoCS for a keynote talk by Natarajan Shankar. In addition, the ICSE SCORE 2011 competition is sponsored, but the funds were reserved already in 2009, so this year's budget is not affected.

11 Report on small projects
Lars-Henrik Eriksson presented the status of the current small projects:

• Joe Kiniry & Dan Zimmerman, JML Spec-a-thon. A third successful Spec-a-thon was held in Copenhagen in November 2010. This project has now ended, but the organisers seek other funding to continue and will also arrange a JML conference. The meeting congratulated them for their successful work leading to a planned conference series.
• Stefan Gruner, UML Use Cases and Logic. The project has again been on hold due to lack of staff but has been resumed in December 2010. It was noted that the grant expired in 2010.
• Juan Bicarregui et.al., Surveying the Industrial Use of Formal Methods. A web based questionnaire for data collection has been developed and tested. The procedures for administering the data collected has been validated. A few invitations for a trial use the system has been sent out. The project continues -- the next report is expected in the summer of 2011.

12 FME Education Subgroup
Jose Oliveira reported that instead of co-locating another TFM event with FM'11, it was agreed with the PC of that Symposium to have a third kind of submission: "education papers". The number of submissions was unsatisfactory, so there will again be a separate TFM event in the future. Regarding FMBok, Jose and Kenji Taguchi intended to set up a committee and begin work, but because of other work responsibilities little work on FMBok has actually been done.

13 FME web site/WiKi/Electronic publications
Bernhard Aichernig reported on the publication activities and plans (attached to the minutes).

14 Services to FME members
Discussion on whether FME could provide additional services to its members, such as a bulletin board or mailing list for announcements.
New action 52/3: Lars-Henrik Eriksson and Bernhard Aichernig to prepare a discussion note on services to FME members.

15 Date and place of next meeting
The next meeting will be held at FM'11 in Limerick. Preliminary date June 23 during lunch.
16 Other Business
Matteo Rossi gave a short account of the latest SCORE contest. 18 submissions, 2-3 finalists at the moment. The winner to be presented at ICSE. There was no other business.

Summary of open actions

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Action 49/8: John Fitzgerald to report on the progress of establishing FME awards.
Action 51/1: Lars-Henrik Eriksson to review the membership list and make a suggestion on how to handle membership in the future.
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